

BISHOPS TAWTON PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held in the village hall on Thursday 27th June, 2019 at 7:30pm

Present: Cllrs. L Geen (Chair); P Boulton; D Down; C Lewis; A. Shiner; T. Willcocks

Also Present: DCC Cllr R. Edgell; NDC Cllr David Luggar

In Attendance: 2 Parishioners/members of the public

24. Apologies. Cllr. J. Pay; A. Spear; G. Lane

25. Parishioners Open Session. No comments were put forward

26. Approval of Minutes of Last Meeting. The minutes of the meetings dated 23rd May were approved as an accurate record and signed by the Chair

27. Matters Arising from Last Meeting. None Recorded

28. Declarations of Interest. None Recorded

29. Reports: a) **District** - Cllr Luggar spoke of the Corporate Plan which is being drawn up with regards to environment and commercialisation in the area. Resolves to get the £1.5M for The Water Sports Centre at Ilfracombe being sought.

b) **County** - Cllr Edgell spoke of the HATOC meeting which was held today, of which there are 8 around the County. The works to Junction A377/Link Road/Underpass proposal will be going to a full planning committee submitted in about a months time and will be heard probably around October/November. The Oatlands Avenue Group have concerns regarding the removal of trees with regards to exposure from the Link Road. Representations required. There is funding available with significant amounts.

c) **Sub-Committee Reports.** a) Bins & Benches - Contract up and running dog bin collections to commence from 1st July 2019 b) Highways - will communicate with Joe Seymour regarding speed awareness training. Require at least 6 people with DBS checks and a risk assessment carried out for Speed Gun training. School to be contacted to see if any parents willing to participate in this - hedgerows are growing quite fast cutting is in hand - Pothole reporting essential as there are funds available to do this c) Planning - see item 32 below d) Playing Field - Community Ladies say Gazebo quotes have been coming but they are very pricey going to look into this further as a local business may be able to help in South Molton - tidy up team (every 4th Saturday of the month) will be at the Playing Field in July - the roundabout is on hold until either further quotes or funding obtained - e) Finance - going to be working through items of recommendation given by the Internal Auditor f) Flood - meeting to discuss contacts and plan to be arranged g) Rep to Hall - Wi-fi quote will follow shortly h) Rep to J. Harding - invoices received for works carried out

30. Financial Statement/Internal Audit/External Audit. Invoices were submitted for payment Julie Snooks (Internal Audit) **cheque 1134** £100; J. Harding (grass) **cheque 1130** £440; Outdoor Play (Maintenance) **cheque 1131** £660; Fremington Parish Council (Training) **cheque 1133** £120; St. John the Baptist Church (churchyard grant) **cheque 1132** £500; J. Johnson (stationery) **cheque 1135** £41.63

Internal Audit has been done and returned with recommendations regarding updating of policies and creation of GDPR; Creation of better personnel/employee records; creation of assets register; making assessments when grants are invited
The Accounts for Year End were distributed and are attached, and the accounts as they stand at 31st May 2019 were distributed and are attached also.

The AGAR (Annual Governance and Accountability Return) for 2018/2019 has been completed and was submitted for signature by the Chair prior to being sent off to the External Auditor who is PKF LITTLEJOHN

31. Funding Opportunities. Complete form regarding S106 funding and submit. Look at available funding with regards to Playing Field & village hall. Information regarding RGB Grant to be sought

32. Planning: Applications - 66733 Orchard House - demolition of existing single storey extension and erection of 2 storey extension - APPROVED

Diversion of footpath 11 Informal Consultation queries were raised as to why the footpath changes are required and what the surface would be consisting of and whether fencing would be erected due to livestock in the area.

A 'no comment' decision was made regarding planning application 66326 as per the last meeting

33. Playing Field - It has been noted that some children have been jumping to get up to the seat of the zip wire possible platform needed. Risk assessment needs to be carried out and contacting the Outdoor Play company

34. Correspondence Received - letter thanking for contribution from South West Heritage - letter form S106 funding clarification to be returned - Pop-up post office the post office doesn't think it's viable as there are other post offices in the area - hinkley point letter no comments made

35. Road Closure - South West Water have to perform some utility works from Woodstrait to Tithe Barn, Court Farm on 10th July between 18:30 and 22:00

36. Web Site - contact details and updates have been submitted to Paul Robinson to be put on the website. Some are already there. Suggestions for a "Comments" page for feedback from parishioners with Parishes own email address to be looked into. Paul will be contacted regarding this.

37. Items For Next Agenda - Trees (Simon Robinson), Churchyard refurbishment

38. Date of Next Meeting - Thursday 25th July, 2019 at 7.30pm

Meeting Closed at 8.35pm