

## **BISHOPS TAWTON PARISH COUNCIL**

### **Minutes of the Parish Council Meeting held in the Village Hall on Thursday 28<sup>th</sup> March, 2019 at 7.30 pm**

**Present:** Cllrs: L. Geen (Chair); J. Pay (Vice-Chair); S. Barber; P. Boulton; C. Verney; C. Lewis; D. Down & P. Leaver

**Also Present:** J. Johnson (Clerk); NDC Cllrs D. Luggar & DCC Cllr R. Edgell

**Apologies:** via Cllr Edgell for Cllr G. Lane (NDC)

**In Attendance:** 2 Parishioners/Members of the Public

Prior to meeting commencement at 7.30pm the Chair reminded the Councillors that any disputes/disagreements relating to Council matters should be directed to either the Chair, Vice-Chair or The Clerk, and to adhere to the Councils Standing Orders especially during meetings.

#### **151 PARISHIONERS OPEN SESSION**

Pop-Up style post office for the village within the village hall. This would be a decision for the Village Hall Committee and they should be contacted directly so they can add this to their Agenda on their next meeting.

#### **Underpass Update**

The previous clerk had contacted Transport Planning-DCC regarding the underpass on November 22, 2018

#### **152 MINUTES**

The minutes of the last meeting dated 28<sup>th</sup> February 2019 were approved as an accurate record and signed by the Chair

#### **153 MATTERS ARISING**

**Item 138** Contact for Newport not John Matthews but developments regarding Dog Bins have altered since February meeting see **Item 160**

#### **154 DECLARATIONS OF INTEREST**

Cllr Verney has a declaration regarding Planning Application 65900

#### **155 REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Luggar informed the Parish Council of Barnstaple High Street application that has been submitted via the NDC to update the Town's High Street and surrounding area, and a Leisure & Water Sports Application for the area at Severn Brethren Bank.

#### **156 REPORTS FROM COUNTY COUNCILLOR**

Cllr. Edgell updated the Parish Council on Link Road meetings that are on-going. The next HATOC meeting is scheduled for June 27<sup>th</sup> 2019 It was also established that the NDC & DCC computer systems have been updated and it would appear that correspondence hasn't been getting through i.e., Agendas, Minutes & Correspondence sent via email. Hopefully this will be resolved soon. Cllr Luggar also acknowledged this.

#### **157 FINANCIAL REPORT/BANK ACCOUNT UPDATE**

Situation still on-going. Letter and minutes taken, as requested, to Lloyds Bank plc after meeting dated 28<sup>th</sup> February 2019 The bank contacted the Clerk on 27<sup>th</sup> March, 2019 to inform the Parish Council that this wasn't sufficient and a Board of Resolution was now required. This was created & produced for the discretion of the Councillors, read & agreed then signed & witnessed.

#### **158 PLANNING**

66009 2 Fair View – Query hadn't been submitted. Cllr Leaver to send his draft across to the Clerk

66049 4 The Square – Parking access to be kept to a parking width space only. Rear window acceptable

COUNCILLOR VERNEY LEFT THE MEETING

65900 Windy Ash – No comments made on this as only for Certification purposes. Cllr Luggar is aware of the caravan being there for a number of years

COUNCILLOR RETURNED TO THE MEETING

Decisions – 66324 & 66325 Councillors were emailed and no comments were received therefore APPROVED

### **159 TIDY-UP DAY**

Next tidy-up day Saturday 27<sup>th</sup> April at 9.30am starting at the village square. All welcome to help, even if you can only spare an hour or so, it would be most appreciated.

### **160 Dog Bins/Dog Warden**

Still awaiting appropriate signage from the Dog Warden re: Dog Fouling

Letter received from J & J Bins ceasing their services to all parish councils and third parties as of 28<sup>th</sup> March 2019. It was decided to remove the bins and store them rather than seal them and risk vandalism until such time this can be resolved. The NDC has been emailed with no response. Ricky McCormack has had telephone message left to contact us and he has also been emailed directly. Still waiting for a response. It was decided to inform parishioners on the facebook pages and on the website

### **161 PLAYING FIELD UPDATE**

Play company meeting with Cllr Geen on Thursday to advise on the Zip Wire.

A donation has been received for £1,000 which will be put towards a park roundabout which the children of the village said they would like to have.

The Community Ladies will pay for a metal open shelter to be located on the bank. Pricing to include seating. It was suggested that if over 2 metres high might require planning consent and to check with a Company before purchasing from them.

Cllr Edgell suggested The Community Ladies could make a Grant Application to DCC for this.

### **162 HIGHWAYS**

- a) All potholes and uneven road surfaces have been reported. And will continue to report them if no action is taken. Ref numbers W191214218 – W19121423 incl. Some have been filled at Windy Ash. Reminder that Actionable defect is 40mm deep (at edge) and at least 300mm wide. 1 pothole 1 report. Sewer drain covers by Telephone Box have been photographed by Highways
- b) HATOC - Gerry Rufolo, secretary, contacted re: Speed Awareness sign not working. He has passed our request on to the Highways Dept to investigate and respond directly. No response as yet.

### **163 BT PHONE BOX**

Ask Petroc about possibly making a door. To be used as a possible Book Swap facility

### **164 ABANDONED CAR**

This has been reported ref. RAV-111473643

### **165 CUPBOARD FOR PC RECORDS**

Still awaiting quotes coming back but measurements taken

### **166 NOTICEBOARDS**

Quotes were presented. It was considered that refurbishing existing noticeboard not an option as it was in a bad state. Unable to make a decision on this at present because of the bank situation. Look up what was quoted from last noticeboards and who did them

#### **167 LAPTOP/PRINTER/ WORD/EXCEL PACKAGES**

Contact Nina Lake NDC regarding Laptop

#### **168 CORRESPONDENCE RECEIVED**

Post

Nomination Papers via Mike Mansell papers must be hand delivered to Lynton House by 4pm Wednesday 3<sup>rd</sup> April 2019

The SW Heritage Trust donation will have to be on hold as we can't access the bank account until forms completed appropriately

Invoices from J & J Bins £43.33 dated 28/02/19

Emails

Via Caroline McEvansoneya letter from Adam Tape – Exchequer Manager re: 50% reduction NDC 2019/2020 proposed revenue Budget – decision not to proceed. Receiving the same amount as 2018/2019

Julie Snooks – Auditor – preparing her schedule to include our Audit

Cara Stobart – DALC – Updating contact details Cara is the contact for us

#### **169 FLOOD PLAN**

Will be looked at next meeting

#### **170 WEB SITE**

The Web Site is now back in use and minutes, agenda etc have been posted to it. Web Site now included on the emailing list so they receive agenda & minutes when councillors do. However the site does need to be updated with intro information etc. This was felt something that can be done after the next elections in May 2019

#### **171 ITEMS FOR NEXT AGENDA**

Contacting E.A. re: Flood Plan; Dog Bins; Noticeboard Update; Bank/Financial Situation Update; Phone Box

#### **172 DATE OF NEXT MEETING**

It was noted and agreed that the next Parish Council meeting would be held in the Village Hall on Thursday 25<sup>th</sup> April at 7:30pm

**CHAIR**

**Meeting Closed At 8:51pm**