

## BISOPS TAWTON PARISH COUNCIL

**Minutes of the Parish Council meeting held in the Village Hall on Thursday 24<sup>th</sup> January 2019 at 7.30 p.m.**

**Present:** - Councillor Ms Geen (Chairperson)

Councillors Boulton, Leaver, Lewis, Ms Pay and Verney

**Also Present:** Ms J. Johnson (Parish Clerk), M. Isaac (Landkey Parish Clerk) and NDC Councillors Lane and Luggar and DCC Councillor Edgell.

**Apologies:-** Councillors Ms Barber and Down.

**In attendance:** 4 Parishioners/Members of the Public

### **108 RESIGNATION**

The Chairman reported that Andrew Snell had resigned from the Parish Council.

### **109 AGENDA ORDER**

The Council agreed to consider item 11 on the agenda – Underpass proposal –North Devon Link Road before item 2 on the agenda

### **110 UNDERPASS PROPOSAL – NORTH DEVON LINK ROAD**

The Council received representations from 3 Parishioners representing the Oatlands Avenue Action Group regarding the proposal for a underpass under the North Devon Link Road at the Bishops Tawton Roundabout.

It was stated that an underpass would be a ‘white elephant’ as people tended to avoid using them and are very costly (approx £2 million). A recent survey showed that there were only about 68 crossings a day. It was considered that a Toucan crossing should be installed. It would be better used and more cost effective and is designed for both pedestrians and cyclists. It is only operated by pushing a button when required, thus not inhibiting the free flow of traffic.

Concern was also expressed that all the trees behind Nos 1-5 Oatlands Avenue were to be felled having a detrimental effect on those properties.

It was further stated that Devon County Council (DCC) were considering the proposal under permitted development rights. Following advice from a Professional Planner it was considered that this was beyond the guidelines/limits and should be dealt with as a planning application that was open to consultation and scrutiny.

It was agreed:

That the Parish Council support the representations made by the Oatlands Avenue Action Group to DCC and request that the matter be dealt with as a planning application, that all options for crossing the ND Link Road from Bishops Tawton to Newport be explored, a traffic management audit of traffic from all the side roads be undertaken and appropriate noise attenuation measures put in place to mitigate noise levels to nos. 1 -5 Oatlands Avenue following the removal of trees. Councillor Leaver agreed to ACTION.

## **111 PARISHIONERS QUESTION TIME**

Councillors raised the following issues on behalf of Parishioners:

**Former Carpenters’/undertakers shed, Orchard House** – It was considered that the stone and cobb shed was of historical importance to the village and concern had been expressed the new owners may demolish part of the building. It was noted that the NDC Conservation Officer had been contacted.

**Ranally House, Sentry Lane** – It was reported that complaints had been received regarding noise problems at the property. It was agreed that the complaints should be sent to the NDC Environmental Health Noise Officer.

## **112 MINUTES**

The minutes of the meeting held on the 22<sup>nd</sup> November 2018 were approved as correct a record and signed by the Chairman.

## **113 MATTERS ARISING**

The following issues were raised:

**Emergency Plan** – In answer to a question as to who holds the emergency plan contact details Councillor Leaver and NDC Councillor Luggar stated that they both had a copy of the document and would check the details.

The Chairman agreed to contact people and update the current contact list.

**Interactive Signs** – NDC Councillor Lane stated that there had been no response but he would raise the matter at the next HATOC meeting

## **114 DECLARATIONS OF INTEREST**

There were no declarations of interest announced.

## **115 REPORT OF DISTRICT COUNCILLORS**

Councillors Lane and Luggar had no NDC issues to report

## **116 REPORT OF COUNTY COUNCILLOR**

Councillor Edgell reported that the following extra central government funding the overspend on Children in Care costs had been halved and was now under control.

## **117 PLANNING APPLICATIONS**

The Council considered the following planning applications:

- a) 65757 Change of use of Thorncliffe Works to form 4 dwellings, alterations to the reading room to form 1 dwelling together with erection of 1 dwelling (amended plans), Thorncliffe Works, Village Street, Bishops Tawton

Councillor Leaver outlined the amendments to the above application. The number of units had been reduced from 6 to 5 thus taking the number of dwellings below the threshold to provide an affordable housing contribution and the removal of 1 car parking space.

It was recommended that the Application be REFUSED for the following reasons:

- i) Increase in traffic and lack of car parking provision
  - ii) The character of the proposed extensions to the workshop building and reading room not in keeping with the Conservation Area
  - iii) Concern regarding the siting of some of the windows overlooking neighbouring properties
  - iv) No provision of lighting along the footpath through the development
  - v) The Bin Store located in an inappropriate location
- b) 66009 Extension & alterations to dwelling and access, 2 Fair View, Sanders Lane, Bishops Tawton

Concern was raised that the Parish Council's previous consultation response of refusal to the application had not been sent to NDC Planners as the Planning report indicated that the Parish Council had recommended approval.

It was agreed that the Clerk query this issue with NDC Planners

It was recommended that the Application be REFUSED as the proposed windows and velux roof lights facing onto the children's play area were considered to be too large and may cause a privacy problem

- c) 66096 Conversion of loft space to form additional living accommodation including the insertion of dormer windows, Glen Taw, Chestwood, Bishops Tawton

It was recommended that the Application be APPROVED.

## **118 TIDY UP DAY**

Councillor Geen reported that the next 'Tidy Up' day would be on Saturday 26<sup>th</sup> January 2019 and thereafter every 4<sup>th</sup> Saturday of the month for the remainder of the year.

## **119 DOG FOULING AND BINS**

Councillor Geen stated that there were a number of dog poo problem areas in the village and that she would contact the Dog Warden for more signs.

She also stated that 3 of the dog bins were damaged and a further dog bin was required.

It was agreed that Councillor Geen be authorised to obtain a price for another dog bin.

It was reported that someone was ignoring the No Dogs sign and walking their dog in the play area.

## **120 PLAYING FIELD**

Councillor Geen reported that she had met the insurance assessor regarding the claim against the Council and the insurance company was now dealing with the matter.

## **121 HIGHWAYS**

The following issues were reported:

**Potholes** – The following potholes were reported - One at the bottom of Codden Hill junction, One at Little Pill corner, one near the phone box and another in Deer Park Road.  
Councillor Geen agreed to report online to DCC

**Road Surface along New Road** – It was reported that there were 3 large bumps along New Road and the drainage cover near Ralley, Chestwood needed attention

**Stock of Salt** – It was reported that the salt had not arrived. Councillor Geen agreed to contact DCC to see if the salt had been ordered.

**Parking in the Village** – It was reported that there was a problem at Little Pill Corner

## **122 OLD BT PHONE BOX**

It was reported that the Tidy Up team would clean/paint the BT Phone Box but a new door was required

## **123 ABANDONED CAR**

It was reported that the abandoned car was still parked along New Road. It was agreed to report to NDC Environmental Health team

## **124 SEAT BY THE CHAPEL**

It was agreed to look at the condition of the seat on Saturday.

## **125 CUPBOARD FOR PARISH COUNCIL RECORDS**

It was reported that discussions had been had with the Village Hall Committee and it had been agreed that the recess in the tables and chairs cupboard could be used as a storage area for Parish Council records.

It was agreed that 3 quotes be sought for shelving and a fire proof door for the cupboard

## **126 NOTICE BOARD**

It was reported that the Notice Board near the Hospice needed repair. The post was rotten and the Perspex damaged.

It was agreed that Councillor Verney be authorised to seek 3 quotes for its repair and the consent of DCC to move the location of the notice board nearer to the Hospice

## **127 FINANCE**

### **a) Current Statement of Accounts**

Due to the recent appointment of a new Parish Clerk there was no Accounts update to report

### **b) Payments**

RESOLVED that the following payments be approved: -

JJ Bins	Dog Bin Emptying	£43.33
T. Squires	Memory Stick	£5.99
M. Isaac	Stand in Parish Clerk Duties	£50.00

## **126 CORRESPONDENCE**

The Council noted the following correspondence:

- a) DCC Road Closure – Easter Street
- b) Parish Forum minutes
- c) Venn Quarry Liaison Committee minutes
- d) DALC Newsletter
- e) Clerks & Councils Direct
- f) SW Heritage Trust – Request for donation – It was agreed to defer consideration to the next PC meeting

## **127 ITEMS FOR DISCUSSION AT NEXT MEETING**

The following was raised:

Purchase of a Laptop and printer for the Parish Clerk  
Quotes for the works to the Parish Records Cupboard  
Quotes for the repair to the Noticeboard

## **128 NEXT MEETING**

It was noted and agreed that the next Parish Council meeting would be held in the Village Hall on Thursday 28<sup>th</sup> February 2019 at 7.30 p.m.

**Chairman**

**Meeting closed at 9.08 p.m.**