

BISHOPS TAWTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Thursday 23 May 2013 at Bishops Tawton Village Hall at 7:00pm

Present: Cllrs Ms S Barber, K Barron, C Bell, R Hambly, J Lewis, Ms S McKernan and C Verney.

In attendance: Cllrs R Edgell (DCC), G Lane (NDC), D Luggar (NDC), 34 members of the public, Parish Clerk.

Cllr Bell proposed that Cllr Hambly should chair the meeting in the absence of the Chairman. Seconded by Cllr Verney. All in agreement.

1. Election of Chairman and Vice Chairman

Chairman No nomination.

Vice Chairman

Cllr Ms McKernan proposed Cllr Hambly. Seconded by Cllr Verney. All in agreement.

2. Apologies for absence

Apologies for absence were received from Cllr J Taylor.

3. Adoption of Standing Orders

Copies of draft Standing Orders had been circulated to councillors.

Cllr Bell proposed that they be adopted, Seconded by Cllr Ms Barber. All in agreement.

4. Police Report

No report had been received from the police.

It was noted that there had been two burglaries in the village during the past month.

5. Questions from the Public/Reports

Cllr Ms Barber proposed that the council adopts the first resolution made at the Annual Parish Meeting: "That Bishops Tawton Parish Council withdraws the Bishops Tawton Neighbourhood Development Plan currently lodged, and holds consultation with the residents of the parish for the purpose of the North Devon and Torridge Local Plan".

Seconded by Cllr Ms McKernan. The proposal was carried, six votes in favour; one against.

Cllr Ms Barber proposed that the council also adopt the second resolution made at the Annual Parish Meeting:

"Subject to no extension to the time limit being granted, that the development boundary be maintained as per the existing 2006 plan, and to keep future development to 5% of the total number of buildings within the present development boundary.

Seconded by Cllr Ms McKernan. The proposal was carried, six votes in favour, one against.

Cllr Hambly reported that there was still one vacancy on the parish council.

6. Approval of Minutes of meeting held on 25 April 2013.

Min. 170. Amended to read that Cllr Lewis would arrange for Railtrack to meet councillors, not Cllr Taylor.

The amended minutes were agreed and signed as a true record.

7. Matters Arising from meeting held on 25 April 2013

Min. 176. It was noted that although Cllrs Ms Barber and Ms McKernan had given their apologies for not being able to attend this evening's meeting, both were in attendance.

8. Declarations of Interest None.

9. Reports not received in the Annual Parish Meeting.

Cllr Luggar reported that North Devon Council had adopted an Empty Houses Policy.

The council was looking at increased sharing of services with Torridge District Council, in particular the planning department. There was already a joint head of the two departments.

The Development Plan was now in the draft stages.

10. Planning

- 1. **Applications:** None
- 2. **Decisions:** None

11. Appointment to Sub Committees Item deferred to the next meeting.

12. Dog Fouling

It was reported that there was an increase in dog fouling in the churchyard and Playing Field. It was noted that a new sign was required on the gate to the Playing Field.

Cllr Hambley to pursue.

13. Obstruction in Sentry Lane

A letter had been received claiming that a wall had been built on the highway outside a property in Sentry Lane. It was understood that the wall had been in place for over ten years, and that it had been built behind the kerbstones.

It was agreed to respond, stating that the council were investigating the matter.

14. Finance

- 1. **Adoption of Accounts for 2012/2013** Item deferred to the next meeting.
- 2. **Completion of Annual Return** Item deferred to the next meeting.
- 3. **Request for Grant: Bishops Tawton PCC** Item deferred to the next meeting.
- 4. **Receipt: 50% Precept & Grant** £4047.50
- 5. **Payments:**
 - 1. J & J Bins – emptying dog bins £ 52.00 Cheque No. 843
 - 2. Edf Energy £ 46.81 Cheque No. 844
 - 3. K Abraham – audit £ 90.00 Cheque No. 845
 - 4. Mr J Harding – grasscutting - April £165.00 Cheque No. 846
 - 5. Came & Co – Insurance £387.13 Cheque No. 847
 - 6. North Devon Council – copies of plans £ 15.50 Cheque No. 848
 - 7. North Devon Journal £ 57.60 Cheque No. 849

The seven accounts were agreed for payment.

Following a request from a parishioner, it was agreed to ask Mr Harding to cut the brambles at the bottom of Mount Pleasant, and to delay the first cut of the grass to avoid cutting the wild flowers.

15. Correspondence

- 1. Barnstaple Town Council advised that an Environment School would be held on 22 July. No councillors were available to attend.
- 2. A letter had been received from Bishops Tawton School advising that year 6 children would be starting a project about the locality. This would include reviewing the school travel plan. The children were keen to talk members of the community including parish councillors.

16. Items to placed on the agenda of the next meeting

Election of Chairman; Dog Fouling; Appointments to Sub Committees; Obstruction in Sentry Lane; North Devon Local Plan; Standing Orders; Adoption of Accounts; Completion of Annual Return; Request for Grant.

17. Date of next meeting: Thursday 27 June 2013.

There being no further business the meeting closed at 10:45pm

Signed

Chairman

Date